

Greater Valdosta United Way Allocation Review Criteria	
Name of Agency:	
Financial/Budget	
<i>Review Criteria</i>	Score
1. The agency's revenues are greater than or equal to expenses.	
2. The agency continues to show financial progress.	
3. The financial information has been submitted properly.	
4. The agency has plans to ensure their cash flow throughout the course of the year.	
5. The program has or is seeking other sources of revenue besides the United Way.	
6. The proposed budget appears to be fiscally viable for the upcoming year.	
7. Materials and explanations were useful in understanding the financial needs of the agency	
8. The program's operating budget/plan justifies the amount requested to meet the program needs.	
9. The level of program administrative overhead is a reasonable percentage of the overall program expenses.	
Total	

Agency Management/Organizational Capacity	
<i>Review Criteria</i>	Score
1. The agency has effective staffing and volunteer levels.	
2. The program services are consistent with the mission of the agency.	
3. The program is serving a meaningful number of people in comparison to program costs.	
4. The Allocation Request Form reporting is complete.	
5. The agency turns in monthly reports in a timely manner.	
Total	

RATING
1=Inadequate-Needs Work Performance in this area is well below standard and needs immediate attention.
2=Marginal Performance falls somewhat below a minimum level however there is potential to improve.
3=Satisfactory -Performs at or above a minimum standard. This is what one would expect from an experienced, competent agency.
4=Very Good Performs at or above average.
5=Outstanding Performs above expectations.

Program Results/Benefits	
Review Criteria	Score
1. The results demonstrate a positive impact on participants.	
2. The program results are relevant, appropriate and measurable.	
Total	

Community Need/Impact	
Review Criteria	Score
1. The program addresses a defined community need within our demographic area.	
2. The program collaboration with agencies to provide a service unduplicated within its area.	
Total	

United Way Agency Support	
Review Criteria	Score
1. The agency supports United Way by posting the United Way logo on all advertising and print materials.	
2. The agency supports all United Way fundraising efforts by speaking, assisting with events through tickets sales, etc.	
3. The agency supports United Way by promptly responding to requests from United Way staff.	
4. The agency director or other staff attend all meetings called by United Way.	
5. The agency uses funding according to the allocation application request.	
Total	